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The following document has been originated as the design of the proposed Hockey Exchange Scheme to be implemented on the Project's Pilot Exchange Programme.

Hockey/Academic Exchange Scheme under Erasmus+ for a Pilot Programme

Intellectual Output 2

**ST/CK
PROJECT**

SPORT AND ACADEMIC
TALENT INTEGRATION
THROUGH EXCHANGE
PROGRAMMES IN HOCKEY



NOTTINGHAM
TRENT UNIVERSITY



Erasmus
UNIVERSITY



UAB
Universitat Autònoma
de Barcelona



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STICK PROJECT
Erasmus+ Programme:
Support for Collaborative Partnership
in the field of Sport



HOCKEY/ACADEMIC EXCHANGE SCHEME UNDER ERASMUS+ FOR A PILOT PROGRAMME

Intellectual Output 2

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INTELLECTUAL OUTPUT 2

Lead Partner: Universitat Autònoma de barcelona and Atlètic Terrassa Hockey Club

I. INTRODUCTION

In this document, we present our proposal to implement -as a pilot test- the STICK project in the regular procedure of an Erasmus+ outgoing exchange.

We will divide the process in three phases (before the exchange, during the exchange, and after the exchange) to locate and distinguish the steps or moments in which the interplay of the STICK project will have factual repercussions.

This proposal has been drafted based on the regular procedure followed by the Universitat Autònoma de Barcelona when processing Erasmus+ outgoing exchanges, in an attempt to generalize the procedure as much as possible. However, it will have to be standardized in order to create a procedure suitable to any university/country.

II. OUTGOING ERASMUS SCHEME PROPOSAL UNDER THE STICK PROJECT

BEFORE THE EXCHANGE

- In case of a club not member of the original consortium wants to be incorporated in the STICK programme, it will have to fill out and sign the **Letter of Commitment**.
- Mobility could be carried out through one of the following procedures: using one of the places of the existing agreements, or signing a new specific **interinstitutional agreement** between the involved institutions: home university, home club, host university and host club.
- **Dissemination phase:**
 - When disseminating the Erasmus+ outgoing call for applications, it will be necessary to share the information about the STICK project, essentially to the people who can profit from it. It is very important to clarify to the target students and athletes that it is a pilot program. **[University] [Club]**
- **Application phase:**
 - When submitting the application for an Erasmus+ mobility, the interested students will have to prove their willingness to participate in the STICK project by filling up a form or by any other way considered appropriate by the institution. **[Student]**

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- During the period established to present the required language certificate, the student will also have to present the **High Dedication Athlete Certificate**, which will be issued by the home university's Dual Career Service.
[University] [Student]

- **Selection phase:**
 - Once the centre has verified that all the applicants meet the requirements of the call, the home club will also express their agreement with the possible exchange of their player through a statement via letter. If there is an additional scoring criterion, we propose that the aforementioned High Dedication Athlete condition adds 2 points. **[University] [Club]**

- **Admission resolution:**
 - The assignation of places will not be specific for the students within the framework of the STICK program; therefore, it will follow the regular procedure and there will not be a percentage of places reserved for them. **[University]**

- **Nomination period:**
 - The list of the nominees which the home university sends to the different universities of destination will also have to be sent to the host clubs, in the case of students under the STICK program. **[University]**
 - Both host university and club will communicate the acceptance, or not, of the nomination to the home university. **[University] [Club]**

- **Preparation of mobility:**
 - In the preparation of the **Grant Agreement**, which establishes the conditions that the student must meet with the host university, the sport goals that the student will have to meet with the host club must also be incorporated. **[University] [Club]**
 - The **Learning / Training Agreement**, which is a part of the Grant Agreement (annex 1), will include the Learning Agreement (academic side) and the Training Agreement (athletic training programme conditions of the clubs) and will be sent to both the host university and club. The Learning Agreement must be signed by the student, and exchange coordinator at home and host universities; The Training Agreement must be signed by the student, the dual career co-ordinator at home and host universities, the home club and the host club. **[University] [Club] [Student]**

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DURING THE EXCHANGE

- **Implementation of the mobility**

- The **Certificate of Arrival** must be filled and signed by both host university and club. **[University] [Club] [Student]**
- In case the student has to modify the subjects on the **Learning Agreement**, it will be necessary to communicate it to the exchange coordinator at the home and host universities within the corresponding term, in order to modify and sign the **Learning Agreement**. **[University] [Student]**
- In case the student has to modify the Training Programme, it will be necessary to communicate it to their home and host dual career co-ordinator and clubs within the corresponding term, in order to modify and sign the **Training Agreement**. **[University] [Club] [Student]**
- The **Certificate of Stay** must be filled and signed by both the host university and the club. The dates of start and end of the stay must match the dates informed in the Grant Agreement. If it were not the case, it will be necessary to fill out, sign and deliver the original Addendum document to the Grant Agreement. **[University] [Club] [Student]**

AFTER THE EXCHANGE

- **Justification period:**

- In the **Intermediate Report**, which confirms the number of outgoing students, the situation of those covered by the STICK project must be incorporated. **[University]**
- In the **Final Report**, the situation of those covered by the STICK project must be incorporated. **[University]**



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III. GLOSSARY OF OUTGOING EXCHANGE PROCEDURE'S DOCUMENTS

- **Letter of Commitment:** Formal letter which has to be filled out by the clubs that want to take part in the STICK programme.
- **Interinstitutional Agreement:** Previous agreement between interested universities and clubs. It could be established for one year or the next seven years (new Erasmus programme). It would help the interested students, who could follow their predecessors' steps (former destinations).
- **High Dedication Athlete Certificate:** It defines the standards accorded by the original partners.
- **Grant Agreement:** A new section about the sport conditions and goals (which the athlete will have to accomplish during the exchange) must be added to the regular document.
- **Learning Agreement-Training Agreement:** A new section about the athletic training programme in the host club has to be accorded by the home and host dual career co-ordinators and clubs. It must be added to the regular Learning Agreement document.
- **Certificate of Arrival:** The students will also have to notify their incorporation to the host club.
- **Certificate of Stay:** The clubs will also have to accredit the stay of their exchange athlete-students.
- **Intermediate Report:** It must incorporate the STICK participants' situation (number of them).
- **Final Report:** It must incorporate a global analysis of the STICK participants.

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IV. ANNEX: PROPOSED HOCKEY/ACADEMIC EXCHANGE CHART

