



Co-funded by the  
Erasmus+ Programme  
of the European Union

# Consortium Agreement Among Academic and Sport Institutions

Intellectual Output 3

## Institutional Agreement

Annex I

<b>ST/CK PROJECT</b>	SPORT AND ACADEMIC TALENT INTEGRATION THROUGH EXCHANGE PROGRAMMES IN HOCKEY
	

STICK PROJECT  
Erasmus+ Programme:  
Support for Collaborative Partnership  
in the field of Sport

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# Erasmus+ Programme

## Key Action KA103 Higher Education Student Mobility

### Inter-institutional agreement 2018-20[21] between project partner countries

The partner organisations named below agree to cooperate for the exchange of dual career students in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions and club partners

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Type of sport	Website (eg. of the course catalogue)
Home University				
Host University				
Home Sport Club	N/A			
Home Sport Club	N/A			
Home Sport Club	N/A			
Host Sport Club	N/A			
Host Sport Club	N/A			
Host Sport Club	N/A			
[...]				

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
			Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Club based Sports Training Programme *
Country	University	1st	To be agreed at University level	To be agreed at club level
	Club			
Country	University	1st	To be agreed at University level	To be agreed at club level
	Club			

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study/training period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies/Training  [Minimum recommended level: B1]	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

Selected applicants must be recipient of High Dedication Athlete Certificate

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
Home University		
Home Sports Club		
Host University		
Host Sports Club		

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2020 will only take effect as of 1 September 2020+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>2</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information

<sup>2</sup> [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
Home University		Link to Insurance details
Host university		?
Home club		?
Host club		?

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
Host club		
Host university		

### **5. Additional Support for Athlete**

Host universities must provide, at induction/orientation session, information outlining additional supports offered to visiting student/athlete under this programme.

### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution [Erasmus code]</b>	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>3</sup></b>

<sup>3</sup> Scanned signatures are accepted

## H. SIGNATURES OF THE SPORTS CLUB (legal representatives)

Club	Name, function	Date	Signature <sup>4</sup>

### Appendix: 1

To encourage participation within a particular sport but not specific to one relevant sporting club, universities can list more than one sporting club to send and receive students as part of a mobility.

Note: Participating clubs must be endorsed by their Sporting Federation or Sporting Governing Body. University Dual Career Co-Ordinator must conduct the due diligence to ensure that all sporting clubs involved in mobility have received that endorsement at least 12 months prior to the mobility taking place

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<sup>4</sup> Scanned signatures are accepted